



Minutes – November 15, 2016, 3:30-5pm, Compass Room #1 Provost Council

ATTENDEES	Sue Opp, Marc McGee, Priscilla Muha, Michele Van Hoeck, Sam Pecota, Mike Kazek, Graham Benton, Peg Solveson, Tamra Donnelly, Cynthia Trevisan, Tom Nordenholz, Steve Browne
ABSENT	Jim Burns, Gary Moser, Mike Holden
GUESTS	Jessica McGinley

AGENDA ITEM	
1. Approval of Minutes from October 25th	
DISCUSSION	
CONCLUSIONS	Approved
2. Discussion of Fall 2017 Admission Re: One Cruise in Summer 2018	
DISCUSSION	<ul style="list-style-type: none"> • Academic Calendar Task Force discussed retention rates of sailing Seniors vs. sailing Sophomores – how many Freshman can we admit? • Freshman for Fall of 2017 - not more than 69 MT, 10 FET, 41 MET, 50 ME • Reduction of 33 Freshman • Other Strategy: Can FET's do Cruise & Internship at the same time? (Has been done in the past) • Fallout of a smaller class – not as flexible in hiring Faculty • Texas – can they sail w/ another Maritime Academy? • MARAD may say the TSGB MUST serve other Maritime Academies • Increase numbers in GSMA/IBL – if possible
CONCLUSIONS	Ongoing discussions
3. Change of Major Implications	
DISCUSSION	<ul style="list-style-type: none"> • Need to be careful of changes between impacted majors • Change of Major Policy needs updating • College is a time for exploration, students need flexibility to change course as they find themselves • Hurting our enrollment – too much “back dooring” (when students have no intention of staying in the major they entered in) • We looked at examples of both “back dooring” and legit change of major requests • If a student takes longer than 5 years to graduate it costs Cal Maritime
CONCLUSIONS	Look at Change of Major Policy
4. Maritime Industry Advisory Board Revisions	
DISCUSSION	<ul style="list-style-type: none"> • Restructuring the Maritime Industry Advisory Board • How do people get on and off the board? • Thinking of Advisory Boards for each of the 3 Schools? Sub-boards? • Upcoming meeting we'll be discussing: Purpose, Function & Role of Advisory Boards
CONCLUSIONS	Meeting Thursday, November 17, 2016
5. Budget 2017-18 Suggestions, Questions, Comments, Etc.	
DISCUSSION	<ul style="list-style-type: none"> • 2017-18 Budget: How do we identify one-time only funds, if they get pulled? – very frustrating • We do have one-time money coming – for Graduation Initiative, must report by the end of January what we'll be doing with that money – adding sections of courses & supplemental instruction costs • Vacancies in budget – is there money for lecturers? - Yes, if you have to hire a lecturer to teach a class – do it.
CONCLUSIONS	1 st Budget Drafts due November 30, 2016

6. Updated Org Chart	
DISCUSSION	
CONCLUSIONS	Looks good

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Open University Policy - # of Units?	Peg Solveson	12/6/2016
Good is Still the Enemy of Great	Sue Opp	12/6/2016
Change of Major Policy	Graham Benton	12/6/2016

Plans for future meetings:		