



CAL MARITIME Provost Council

Minutes – June 12, 2023

10:30am-12:00pm, Topp Room

MEMBERS	Lori Schroeder, Graham Benton, Dinesh Pinisetty, Steve Browne, Rick Robison, Bets McNie, Natalie Herring, Julia Odom, Saul Ramirez, Katie Hansen, Veronica Boe, Rhonda Pate, Christopher Brown, Jase Teoh, Robyn Christopher, Erika Nelson, Julie Leeth
GUESTS	
ABSENT	Jase Teoh, Natalie Herring, Bets McNie
1. Approval of Minutes – April 17, 2023 <i>attached</i>	
	Approved
2. CLC Updates	
3. Updates from Provost (Schroeder)	
	<ul style="list-style-type: none"> • Foundation funding will go to upgrades in Engineering Sim, automation of records in Licensing Office, and purchase of a lifeboat trainer. • We will soon have permanent fulltime Licensing Director (Robyn Christopher); Licensing office will also now handle commercial cruise billets, working with Career Services • Cruise coordinator position filled with Casey Cooper beginning July 10. • Career Services changes agreed to by outgoing VP of CLD: <ul style="list-style-type: none"> ○ Will advertise for a new director to be a CS generalist rather than someone with shipping background, ○ CS counselors will no longer be assigned to a school. • NH will become campus point person for marketing, and it will be part of her title. Better communication across campus and Public Relations with best practices among all constituents to serve our purpose. • Marketing, Data Analytics, Retention will all be subgroups within larger Strategic Enrollment Management. • VP for UA search going well. New VP should be in place later this summer. • Movement to Mayo Hall happening June 20. (Julia Odom: Laura Pate is overseeing the move to Mayo Hall) • Dinesh Pinisetty: Donation of \$1,000,000 endowment to Engineering will be matched by UA. It will support programming and faculty positions. • Gary Rossi will be heading up Leadership using the title of Associate Dean of Leadership; title questioned.
4. Academic Calendar and Policy Updates (Benton)	
	<ul style="list-style-type: none"> • Calendar Update – handout – certified by CO last week – Official copy. • Striving for multiple year approvals in advance. We need a template that could be mapped every year going forward. • Academic and Cruise calendars are submitted to CO at the same time. Cruise is fluid. • Coast Guard exams – pressure for a minimum of 3-year campus graduation date. On campus series will have a significant impact on Athletics. Dates need to be set out in advance by a couple of years. Commencement dates must be firm. • Can we post our exam dates without them being official so that Athletics knows in advance? • Exams need to be separate from Academic calendars. We also need to stop the start of cruise predating commencement. • Cruise dates always push the calendar dates around.
5. Student Academic Support Year-End Tutoring Report (Nelson)	
	<ul style="list-style-type: none"> • PowerPoint presentation showing student usage of tutoring. • Try to get GSMA usage up.

	<ul style="list-style-type: none"> • Modified SI – not certified. Best practices are used to personalize learning – interesting combo of practices. • CRLA Certified • EOP Personal tutoring program – working with Megan to partner content tutors with students.
6. PaCE Summer Activities (Boe)	
	<ul style="list-style-type: none"> • Fairfield-Suisun program now – annual group planned-food, housing, training: personal survival and Marine transportation. • 4 CalTrans classes – 2 deckhand classes – ferry boat master program – Our sim used to see if good fit. • Piloting a new CalTrans class – Jet course – small 2-day program • Maritime career transportation forces – 25,000 set aside
7. Update on Staff Letter and Listening Session (Nelson/Hansen) <i>attached</i>	
	<ul style="list-style-type: none"> • Staff letter led into a request for a staff listening session. Focus questions of session: <ul style="list-style-type: none"> ○ What do you see as challenge of Corp? ○ What do you see as value of Corp? ○ What are possible solutions? • LKS reported that she would formally suggest to Cabinet that HR take on work of creating a staff council.
8. Emergent Topics	
9. Upcoming Events/Activities	
	<ul style="list-style-type: none"> • CMAF Board Mtg, June 16 • Campaign Celebration/President Cropper Farewell, June 16 • TSGB Hilo Hawaii, June 17-20 • TSGB Reception – HILO, June 18 • Juneteenth, June 19 • All Sports Camps, June 20-23 • Transpac 2023, June 24 • TSGB Astoria Oregon, June 30-July 5 • TSGB Reception - ASTORIA, July 2 • TSGB Returns, July 7 • Cruise 2023 Ends, July 8 • Nike Soccer Camp, July 24-28 • TSGB Dry Dock, Summer 2023 • Orientation, August 20-26 • Faculty Launch Week, August 21-25 • Move-in, August 20 and 26/27 • Convocation/All Hands, August 24 • Academic Year Begins, August 21 • First Day of Instruction, August 28 • Labor Day, September 4 • Mayo Hall Open House, Fall • Keelhauler Family/Homecoming Weekend, October 6-8 • Hall of Fame Brunch, October 7 • Fall Open House, October 9 • Pride in Maritime Summit, October 9-13

Action Item	Responsible Person(s)	Comments/Status

--	--	--