



Meeting Notes – June 1, 2017 10:30-11:00 am, Gold Room Provost Council

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| ATTENDEES | Veronica Boe, Tamra Donnelly, Sue Opp, Sam Pecota, Cynthia Trevisan, Michele Van Hoeck |
| ABSENT | |
| GUESTS | |

1. Approve Minutes from May 23, 2017

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| DISCUSSION | Minutes were discussed, Kazek mentioned that he was absent from last meeting. Van Hoeck asked if the Provost Council calendar was functional. Opp was told that with the upgrade to Office 365 sharing calendars was more difficult; Kris Edwards told Opp that the CO has a Sharepoint site that could be used. |
| CONCLUSIONS | Minutes approved as amended. |

2. Provost Council presentation schedule

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| DISCUSSION | The schedule for presentations was discussed. Pecota would like to switch with Moser to accommodate Cruise schedule. Opp said the other VPs requested invitations to the presentations and add an additional 30 minutes as a brown bag session to allow time for discussion. | | | |
| | DATE | TIME | PRESENTER | TOPIC |
| | June 1-PC | 11:30-12:00 | None | None |
| | June 8 | 11:30-12:00 | Graham Benton | WASC 101 |
| | June 15-PC | 11:30-12:00 | Sam Pecota | Simulators |
| | June 22 | 11:30-12:00 | Gary Moser (tentative) | Data |
| | June 29-PC | 11:30-12:00 | Veronica Boe | Extended Learning and Sponsored Programs |
| | July 6 | 11:30-12:00 | Cynthia Trevisan | ASCSU |
| | July 13-PC | 11:30-12:00 | Priscilla Muha | Financial Aid 101 |
| | July 20 | 11:30-12:00 | Michele Van Hoeck | library topic |
| July 27-PC | 11:30-12:00 | Mike Kazek | National Licensure and STCW | |
| CONCLUSIONS | Donnelly and McGinley will review room schedule and make any accommodations possible to allow for brown bag sessions. | | | |

3. Provost updates

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| DISCUSSION | <ol style="list-style-type: none"> Opp distributed the performance assessment matrices that are being used at the cabinet level for all MPP evaluations. She explained the process for review and the meaning of the axes. The budget for 17-18 will include funding for a second university advisor and a southern California admissions recruiter. There is also funding for 4 tenure track hires. The registrar search has brought three very qualified candidates to campus, the final interviews will be completed June 2. The records and articulation officer in the registrar's office resigned, so there will be two searches through that office (records and advisor). |
| CONCLUSIONS | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| Extend room reservations for presentations | Donnelly, McGinley | ASAP |
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