

Minutes – November 6, 2018 9-10:30am, Topp Room Provost Council

MEMBERS	Sue Opp, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Tom Nordenholz, Sam Pecota, Rhonda Pate
GUESTS	Jessica McGinley
ABSENT	Mike Kazek, Julia Odom, Sam Pecota

1. Approve Minutes from October 23, 2018				
	APPROVED			
2. Academic Technology, LMS (Van Hoeck)				
	<ul style="list-style-type: none"> • Open forum for Academic Technology candidates: Nov. 9th & Nov. 13th <ul style="list-style-type: none"> - New person should be in charge of academic software: tracking, budgeting & renewing • Moodle access ends early January 2019 – will advertise using every platform available (including a notice on Moodle) <ul style="list-style-type: none"> - Transition: Moodle to PeopleSoft to BrightSpace - 1/3 of the faculty have transitioned • Provost gave kudos to both Michele Van Hoeck and Margaret Arroyo for all of their efforts concerning the LMS and vacant position • Workshops being offered the Thursday & Friday (Nov. 29th & 30th) <ul style="list-style-type: none"> - Thinking of offering online 			
3. Academic Business Continuity Plan (Opp)				
	<ul style="list-style-type: none"> • Determine what courses go in which “bin” <ul style="list-style-type: none"> - Check w/ Department Chairs - Once determined – perhaps a color-coded roadmap would help (?) - Possible partnership w/ Touro University (?) 			
	<p><u>Bins:</u></p> <table style="border: none;"> <tr> <td style="vertical-align: top;"> <ol style="list-style-type: none"> 1. Online 2. Offsite 3. Other campuses/not SMA 4. Other SMA’s 5. Industry/Training Facilities 6. On TSGB 7. Other 8. STCW 9. Sea-time </td> <td style="font-size: 3em; vertical-align: middle; padding: 0 10px;">}</td> <td style="vertical-align: middle;">Check all that apply</td> </tr> </table>	<ol style="list-style-type: none"> 1. Online 2. Offsite 3. Other campuses/not SMA 4. Other SMA’s 5. Industry/Training Facilities 6. On TSGB 7. Other 8. STCW 9. Sea-time 	}	Check all that apply
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4. Vacation Schedules (Opp)				
	Send Jessica McGinley your vacation days so she can update the PC calendar			
5. Baccalaureate Degree Policy (Opp)				
	<ul style="list-style-type: none"> • Made edits to document • Catalog will need updating to reflect policy 			
	Jessica McGinley will distribute to the PC, review for next meeting			
6.				
7.				

