

Minutes – February 12, 2019 9-10:30am, Topp Room Provost Council

MEMBERS	Sue Opp, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Tom Nordenholz, Sam Pecota, Rhonda Pate
GUESTS	Jessica McGinley, David Taliaferro
ABSENT	Marc McGee, Sue Opp

1. Approve Minutes from January 29, 2019	
	APPROVED
2. ELDP Assessment Report (Taliaferro)	
	<ul style="list-style-type: none"> • Commandant Taliaferro asking for suggestions to get Faculty and campus engaged in ELDP <ul style="list-style-type: none"> - Monthly updates at CLC - Integrate ELDP into curriculum instead of dumping more on the Cadets - Practice a pedagogical approach - ELDP website (kept up-to-date) - If Faculty are approached correctly, they will jump on board - Get an advocate from each department, go to different department meetings - Look into creating an advisory council for ELDP • Thinking of bringing Center for Creative Leadership in and create a program for Freshman <ul style="list-style-type: none"> - 2 Year common-experience (1 hr/month – Leadership Hour) - CCL will be coming to campus to hold 3 focus groups (Faculty, Staff, Students) - Offer additional certifications - Weave in First Year Experience - Compression setup for transfer students (1 year common-experience) • All kinds of issues w/ ELDP functioning as a class <ul style="list-style-type: none"> - Union issues - Accreditation issues <p>One reason ELDP struggled: it was overly complicated and puts additional pressure on the Cadets</p>
	Work in progress
3. Summer 2019 - Sea Training I and III #'s Update (Kazek)	
	<ul style="list-style-type: none"> • 296 Cadets registered for cruise • 14 Cadets on waiting list (ET's) <ul style="list-style-type: none"> - Working on ranking strategy and letters offering guaranteed placement on next year's cruise, if they opt out this year's cruise (giving them an opportunity to catch up) - Feb 25th = 1st round of letters, 2 weeks later = 2nd round of letter
	Work in progress
4. Business Continuity Plan (Benton)	
	<ul style="list-style-type: none"> • Need to have a plan in place in the event of a disaster or campus closure <ul style="list-style-type: none"> - What on campus can close? - What MUST remain open/functional? - Start w/ a list of courses that can be: <ol style="list-style-type: none"> a) Cancelled b) Offered online c) Taught on other campuses d) Labs – where can they be offered? • Lina will share her BCP from previous institution w/ Graham • Brig is the point person for more guidance/information
	Work in progress

5. Class Climate Course Evaluation (Maier)	
	<ul style="list-style-type: none"> • How can this be done better? • Very tedious process for admins • Class Climate system and PeopleSoft don't "talk" to each other • Ask Michael Lam in IT what can be done
	Graham will meet w/ IT and admins
6. Emeritus/Emerita Policy (Benton)	
	<ul style="list-style-type: none"> • Place on next agenda
	Read and be prepared w/ recommendations next meeting
7.	
8.	

Action Item	Responsible Person(s)	Comments/Status
Share Business Continuity Plan w/ Graham	Lina Neto	
Meeting between IT, Graham & Dean Admins – Teaching Eval Issues	Jessica McGinley	1 st step: Graham's meeting w/ admins setup
Investigate spike in 1 st term academic probation/GSMA	Marc McGee & Gary Moser	
Speak w/ VPSA & Commandant to create an academic "care" team	Sue Opp	