



**Minutes – December 3, 2019 9-11:00am, Topp Room  
Provost Council**

<b>MEMBERS</b>	Sue Opp, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Dinesh Pinisetty, Rhonda Pate
<b>GUESTS</b>	Jessica McGinley
<b>ABSENT</b>	Julia Odom

<b>1. Approve Minutes from November 19, 2019</b>	
	APPROVED
<b>2. Enrollment Analysis (Opp)</b>	
	<ul style="list-style-type: none"> <li>Handout provided (Provost went over)</li> </ul>
	Multiple factors in decline in enrollment – work in progress
<b>3. Minor Policy (Benton)</b>	
	<ul style="list-style-type: none"> <li>Copy of policy and form provided</li> <li>Can't get a Minor in the same subject area as Major</li> <li>Some overlap should be allowed, but how much?</li> <li>Get the Department Chairs' input</li> <li>Put guidelines on form, only requirements on policy</li> </ul>
	Work in progress
<b>4.</b>	
<b>5.</b>	
<b>6.</b>	
<b>7.</b>	
<b>8.</b>	
<b>9.</b>	
<b>10.</b>	
<b>11.</b>	

<b>Action Item</b>	<b>Responsible Person(s)</b>	<b>Comments/Status</b>
Get Department Chairs' input on Minor Policy	Graham Benton	