



Minutes – September 28, 2020 9-11:00am, Zoom Meeting Provost Council

MEMBERS	Lori Schroeder, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Dinesh Pinisetty, Rhonda Pate, Christopher Brown
GUESTS	Jessica McGinley
ABSENT	Priscilla Muha, Gary Moser

1. Approve Minutes from September 14, 2020	
	APPROVED
2. Cabinet’s Key Strategic Points of Focus for the Remainder of AY 2020-21 (Schroeder)	
	<ol style="list-style-type: none"> 1. Going paperless 2. Resiliency – being prepared for the unknown 3. Strategic Enrollment – made-up of 2 teams (Enrollment planning – Graham Benton & CSI – Kristen Tener and David Taliaferro)
	Work in progress
3. Academic Affairs Policies (Benton+)	
	<ol style="list-style-type: none"> 1. Baccalaureate Policy - This has been approved by Senate. This will be our 2nd and final reading in PC. If there are no objections <i>we can recommend forwarding to Cabinet.</i> - APPROVED – ready for Cabinet Review 2. Misconduct on Cruise, Etc. - This was approved by PC, but sent back by Cabinet. Their comment (and an additional one by Kevin) are listed in the draft policy attached at the bottom in red. <i>Let’s address this comment and resubmit.</i> - Edits were made – Graham will add phrase and email to PC for final approval 3. Leaves and Withdrawals Policy – This is a new policy. It will just be introduced on Monday by Katie Hansen to explain the rationale behind needing such a policy. - Policy introduced, edits were made, Katie will send to Jessica to create a tracking sheet
	BA policy to Cabinet, Misconduct back to PC, Leaves & Withdrawals to Jessica McGinley
4. Library by Mail, Library To Go (Van Hoeck)	
	<ul style="list-style-type: none"> • Started mailing to students learning remotely • Lab software has been a struggle on some laptops <ul style="list-style-type: none"> - Some are not compatible • Library is staffed everyday • Been mailing hotspots to students as well • Focusing on the few unmet needs
	Work in progress
5.	
6.	

Action Item	Responsible Person(s)	Comments/Status
BA Policy to Cabinet	Graham Benton	Done
Misconduct Policy Edits & Redistribute	Graham Benton	Done
Leaves & Withdrawals Policy	Katie Hansen	

