

Canvas Commons Import Quick Guide

Step 1

- Click the Import From Commons button

Course Status: Unpublish Published

Import Existing Content

Import from Commons

Choose Home Page

View Course Stream

Course Setup Checklist

New Announcement

New Analytics

View Course Notifications

Coming Up View Calendar

Nothing for the next week

Test Course

[Place Your Course Title Here]

Welcome!

[Instructor Note: Add a short introductory (welcome) message in this spot.] Lorem ipsum dolor sit amet, consectetur adipiscing elit. Integer nec odio. Praesent libero. Sed cursus ante dapibus diam. Sed nisi. Nulla quis sem at nibh elementum imperdiet. Duis sagittis ipsum.

Navigation Tip

The left-side navigation menu includes a "Modules" button, which acts as a gateway to the [Class Overview](#), [Instructor Information](#), learning content, and other helpful resources (including Canvas support).

If you are accessing this course from a mobile device, please review the following: [Mobile Guides - Canvas Student](#).

Step 2

- In the search engine begin to type "Cal Maritime" and the template will populate

- Click on the Cal Maritime Course Template

Commons Search Shared Imported Updates (0) Favorites Admin

Cal Maritime

1 result

COURSE
Cal Maritime Course Template
Undergraduate - Graduate
Maribel Duran
9 2

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Canvas Commons Import Quick Guide



- Account
- Admin
- Dashboard
- Courses
- Calendar
- Inbox
- History
- Commons
- Help
- Support



Cal Maritime Course Template

COURSE

Step 3

- Click on the blue Import/Download button

Preview Details Version notes

Modules (5)

- Assignments (2)
- Pages (20)
- Discussions (4)
- Quizzes (2)
- Files (98)

Teachers Module | Do Not Publish

About This Template

- Template: Overview and Getting Started
- Template: Image Options
- Template: Image Options and Customization Options

Resources

- Canvas Resources for Instructors
- Canvas Quick Guide For Instructor

Canvas: Overview and Resources

- Canvas Resources for Students

Welcome to Class: Your Journey Begins Here!



Import/Download

17.43 MB - IMS Common Cartridge File (.imsc)

Remove from Favorites

Copy Resource Link



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Cal Maritime Course Template

COURSE

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Import/Download

Import into Canvas

Search for a course

courses

- All
- Test Course

Import into Course

Download

Step 4

- You can search the course you would like to add the template
- You can check the "All" box if you would like All of your courses to contain the template information
- Click the blue Import into Course button