



Agenda – July 25, 2022 9:00-10:30am, Topp Room Provost Council

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| MEMBERS | Lori Schroeder, Graham Benton, Dinesh Pinisetty, Steve Browne, Michele Van Hoeck, Natalie Herring, Julia Odom, Priscilla Muha, Katie Hansen, Mike Kazek, Veronica Boe, Rhonda Pate, Christopher Brown, Jase Teoh |
| GUESTS | |
| ABSENT | Graham Benton, Dinesh Pinisetty, Michele Van Hoeck, Natalie Herring, Jase Teoh |

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| 1. Approve Minutes from April 25, 2022 | |
| | Approved with changes |
| 2. Updates from the Provost (Schroeder) | |
| | <ul style="list-style-type: none"> • Would like to see the council use the technology that is available to us • Office space changes: The Provost, Associate Provost, Budget Coordinator and Executive Assistant offices have moved within the Administration building. • The search for the Provost and Associate Provost Executive Assistant is currently in progress. • Organizational Chart circulated, not finalized. Changes include: 3 interim deans (Benton L&S, Pinisetty ENG, Browne MTLM), N. Bagheri assisting in Faculty Affairs AY 22/23, retreating faculty who are veteran faculty as our new faculty this year (Mandernack, Coyle, Pecota). Departments moved from Marine Programs to Academic Affairs: STCW and Simulation <ul style="list-style-type: none"> ○ STCW: Kazek will report to MTLM and ENG Deans ○ Simulation: Part of the Academic Technology build out • Academic Technology now reports to Provost, includes A/V and Simulation. The Instructional Designer will also be part of this department. New Senior Director Academic Technology hired and started 7/5. Posting is up for AV positions. • Tutoring Coordinator position is now the Coordinator of Student Academic Support and has been filled by Erika Nelson. This position reports to the Dean of Library and Learning Services. Faculty Setniker and Sinha will serve as faculty advisors for the Academic Success Center. Future goal is to have a Learning Commons when building A is completed. • Chris Brown is the new AVP for Research and Innovation. Will oversee the Research and Innovation Office (RIO) which will be located on the 2nd floor of the Navigator Building. • With Dinesh being named interim Dean of SoE, Bets McNie will be the Senate Chair. |
| 3. Update on RIO – Research Innovation Office (Brown) | |
| | <ul style="list-style-type: none"> • RIO is official as of July 1. The concept is to take the GBRC model and broaden it out. Continue with R&D contracts and increase scholarly activities with faculty. Envision working with Faculty Development to have Brown Bag Lunches for faculty to talk about their research. Will be creating an advisory committee. Currently working on a website and branding of the office. This will kick off with a symposium that will be held around Fleet Week. Through the Maritime Security and Strategy Institute (MSSI), which is housed under RIO, they will have a 3-day Sealift Maritime Symposium October 4-6, 2022. |
| 4. Provost’s Council and Policy Formation (Schroeder/Benton) | |
| | <ul style="list-style-type: none"> • Recommendation to change the names listed on the Academic Affairs Policy Tracking Sheet and Approval Process to position titles instead. May discuss further when Benton returns. |
| 5. USCG Licensing Policy – 2nd Read (Kazek) | |
| | <ul style="list-style-type: none"> • Kazek presented the revised USCG policy and summarized the changes that have occurred since the 1st read. Before the Audit (Nov 14-18), this policy and the QSS needs to be completed. Next step is to have Pinisetty comment and then forward to Senate Exec for review. |
| 6. Academic Standing Policy (Hansen) | |
| | <ul style="list-style-type: none"> • Hansen presented changes to the Academic Standing policy. Changes are being made in an attempt to automate a manual process and to match the policy with current practice. A |

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| | <p>discussion occurred about the best ways to catch students before falling through the cracks and areas were identified where clearer language would be needed.</p> <ul style="list-style-type: none"> • Will circulate changes discussed at this meeting via email for council approval in the interest of time in order to have it reviewed by Senate Exec for a Fall implementation. |
| 7. Campus Centers, Institutes, and Similar Entities Policy (Brown) | |
| | <ul style="list-style-type: none"> • Brown presented the policy and informed that any place that had “centers” was changed to Campus Centers and Institutes (CCI). Another change within the policy was the reporting structure from the Dean’s to RIO to support if a center or institute is created that crosses multiple schools. • Revisions discussed and policy will be updated and brought back for review. |
| 8. Emergent Topics | |
| | <ul style="list-style-type: none"> • Interim Captain search is being headed up by Steve Browne and Dinesh Pinisetty • Bessie A. (PaCE) is splitting her time between Anchor Center and MSSC • Samantha K. (formerly PaCE) started today for the School of Engineering • Point of Contact for cadets that are seeking reimbursement from the MARAD cruise will be Steve Browne |
| Upcoming Events/Activities | |
| | <ul style="list-style-type: none"> • Cabinet Summer Retreat, July 25-26 • Leadership Retreat, August 15 • EOP Summer Bridge, August 14-19 • Common Cadet Leadership Training, August 16-18 • Orientation Training, August 19 • Move-in for First Year and Transfer Cadets, August 21 • Orientation, August 21-27 • Convocation/All Hands, August 25 • Move-in for Returning Cadets, August 28 • First Day of Classes, August 29 • Academic Awards, September 22 • Cal Maritime Athletics Golf Tournament, September 24 • Sealift Symposium, October 4-6 • Family Weekend, October 8-9 • Day on the Bay, October 9 tentative • Alumni/Reunion Weekend, October 14-15 • Keelhauler Week, October 24-29 • 3rd Annual Glen Cove Fire Anniversary Bridge Walk, October 27 • Fall Career Fair TBD • Etiquette Training Dinner, Fall TBD • Cal Maritime Preview Day, October 29 • Veterans Dinner, November • USCG Audit, November 14-18 • PNW Dinner, November • Holiday Party, December 9 • Finals Feast, December TBD • TSGB Dry Dock, Summer 2023 |

| Action Item | Responsible Person(s) | Comments/Status |
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