CAL MARITIME

ACADEMIC SENATE EXECUTIVE COMMITTEE

<u>EXECUTIVE COMMITTEE MEETING</u>

SEPTEMBER 18, 2018
FACULTY CONFERENCE ROOM

The meeting was called to order by Tom Nordenholz at 11:05 am.

Present: Tom Nordenholz (Chair), Alex Parker (Vice-Chair), Dinesh Pinisetty (Secretary), Khalid Bachkar, Keir Moorhead, Margot Hanson, Cynthia Trevisan, Steve Browne.

Guests: *Sue Opp (Provost) and David Taliaferro (Commandant)*

Absent: *None*

Introduction Session with Commandant (11 am - 11:20 am)

The Commandant was invited to the Senate Executive Committee for introduction. The Executive members introduced themselves and then the commandant provided a brief background about his education and experience. The time with the commandant was productive and the Executive committee intends to work closely with the commandant's office to promulgate the leadership aspect of students' education.

The minutes from the Executive committee meeting August 28 2018 were approved.

Announcements

- Margot Hanson has been elected to fill-in the vacancy on the Senate Executive Committee. Margot will be serving on the committee through the end of 2018-2019 academic year.

- The Academic Senate webpage has been recreated with a new look and it can be found at, **https://www.csum.edu/web/academic-senate-community/academic-senate-home**. It will be updated with all senate committees, link to the senate by-laws. All the policies that are uploaded on the website need to be converted to pdf documents rather than images for the feasibility of searching keywords in the document.

- Senate RTP Committee election should be conducted to replace the member whose term has been expired. Based on the all the policy requirements there is only one eligible candidate from the ET department. The Executive committee has decided to conduct election with only one candidate on the ballot to meet the Senate procedure.

CALIFORNIA STATE UNIVERSITY MARITIME ACADEMY

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- The Vice-Chair is updating the list of faculty serving on all the Academic Senate committees and he still needs to hear back from chair-person of few committees.

- The President will be participating in the next Senate Executive meeting. The committee members were asked to come up with discussion items to discuss with the President.

- Lodging Policy: This policy is in effect since March 2018. Due to equity issues faculty are not allowed to reside either on campus or on the Golden Bear until a written permission is obtained from the campus President. The administration acknowledges the fact that the policy has not been disseminated to all the faculty members properly and a better procedure will be established for all the policies in future.

Provost Report

- The Double major and minor policy is in-line for approval by the cabinet and President. This policy states the fact that students cannot opt for an impacted major as an option for double major or minor degree.

Administrator Review Policy

The policy has been signed by the President. As per the policy the ARC committee should be established. Based upon the policy the committee should constitute five members including one member from each school and two members at-large. The Executive Committee discussed various options to conduct the elections. After discussions the committee reached a consensus that for best interest of all he faculty members only one election will be conducted in which the faculty will be voting for one opt-in member from each school and two opt-in members from all the Academic senate members that include tenured, tenure track faculty and lecturers with three year appointments.

Consultant on Shared Governance

The Senate chair met with the President and Provost to discuss the hiring of an external consultant on shared governance. During this meeting the Senate chair shared the short statement of work that was prepared as a guideline for the external consultant. Based on the advice by the President the Senate chair will be working on adding a short preamble at the beginning of the document.

The Executive members should note the periodic updates in the document and provide their constructive feedback.

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