

Senate Executive Committee Meeting [Zoom]
Monday, November 4, 2019
1:30-2:30 PM

In Attendance: Dinesh Pinisetty (Chair), Keir Moorhead (Vice Chair), Sarah Senk (Secretary), Steve Browne, Elizabeth McNie, Margot Hanson, Cynthia Trevisan, Frank Yip, Sue Opp

1. Budget Advisory Report
 - a. Executive Committee requests update on Budget Advisory Report response from Administration
 - b. Provost reports that she will have to check in to see if they need more time, and expects that they will since no one has been in their offices since the fire
2. Senate By-Laws Feedback Discussion
 - a. Questions about Standing Committee Memberships
 - i. Professional Leave Committee: change language to “make recommendations to the Provost” to clarify/simplify
 - ii. Faculty Development Committee: do we want to open this up to untenured members?
 - iii. Do we want to specify which committee’s members need to recuse themselves? NO – but as first action in Spring we will charge committees with coming up with their own policies.
3. Ethnic Studies-Campus Response
 - a. Senk reports that GE Committee subcommittee met over Google Hangouts last Wednesday to produce this draft, and now needs to solicit feedback from Senate.
 - b. Provost identifies problem with overlap with GE; that means that all students will have to take the ethnic studies option from the list of GE courses in each area, so the result is going to be a big cut in the offerings of Area C and D electives.
 - c. Provost notes issue with the wording about courses “designed and taught by instructors with expertise in ethnic studies.” She adds that we *could* hire someone to teach it, but that’s not how we do course approvals. If a course is approved, anyone can teach it if a department chair says so.
 - d. Provost notes another issue with Area overlap and recommends that we clarify that if transfer students have taken all of their GE but haven’t taken Ethnic studies, they still have to take it. Senk notes another problem with GE overlap; that this will be the *only* GE course students take if it’s upper division.
 - e. Additional discussion about articulation and credit from community colleges for transfer students: What are the best practices and approval processes? Qualification from community colleges? Who would do that at Cal Maritime considering that we don’t have an ethnic studies expert working here? Provost states, “I don’t know how we would do that.”
 - f. Additional discussion about how we can’t add units. In the event that someone transfers in, what happens?
 - g. Committee asks ASCSU representatives for an update on the status. Browne reports that “it’s in limbo waiting for legislature to look at it again.”
 - h. Chair recommends that this *not* be a graduation requirement (since engineering can’t add any more units, it *has* to overlap with an existing GE or graduation requirement)

- i. Executive Committee recommends that the GE Committee discuss broadening this requirement given institutional limitations and lack of expertise.
 - j. **Action Item:** Senk will discuss with General Education Committee the following: given our institutional limitations, particularly our inability to add more units, if this requirement is passed it is going to have to come out of GE. So, do we want to advocate for more flexibility, including the broadening of “ethnic studies” to “diversity” so that we can leverage existing faculty expertise? If we don’t, and we say we want this course to be taught by an expert, we’re basically agreeing to *replace* something currently taught by our own faculty with something taught by a new Ethnic Studies lecturer. The main departments affected will be C&C and GSMA, both of which have courses that could (or at least could be modified to) satisfy a broader diversity requirement.
4. Tenure Track Hiring
- a. Browne requests information from Provost about tenure-track hiring: can we keep the same headcount but convert an existing lecturer to a tenure track position?
 - b. Provost requests clarification: converting a lecturer without doing a search?
 - c. Yip: if we have an open search, and that person supplements the work a current lecturer is doing, so if it’s the lecturer that’s hired we’re just making up the difference?
 - d. Provost: no, they did not send in a separate amount of money just for that. They gave us our total allocation, and when we take into account the headcount and tuition, it’s less money. We don’t have a separate allocation for tenure-track hires.
5. CSU Wide Senate Chairs Meeting Report
- a. Chair reports that most campuses are still struggling with GE guidelines, many of those campuses are reviewing MPP policies.
6. Gender Equity Resolution-Next Steps
- a. Chair proposes plan to invite the Gender Equity Committee Chair, Julie Simons, to our Executive Committee to present more information.
 - b. Yip recommends facilitating meeting with President Cropper and Julie Simons (Chair of the Ad Hoc Committee).
7. Strategic Planning Committees
- a. The faculty members for the five committees are as follows:
 - i. Academic Excellence: Sarah Senk, Wil Tsai, Steve Runyon, Kitty Luce
 - ii. Inclusive Excellence: Julie Simons and Aparna Sinha
 - iii. Organizational Excellence: Mike Holden and Brian Crawford
 - iv. Cadet Experience: Tamara Burback and Elizabeth McNie
 - v. Global Outreach: Tom Oppenheim and Matt Fairbanks
 - b. Chair has submitted these committees to Brig Timpson who reports that meetings will start in November and run to January. Faculty will be getting an email from Brig with details.
8. GI 2025 Report
- a. Yip reports that he attended, and notes that fewer faculty than administrators went. Yip will share notes from the event with the Executive Committee.

9. Additional Business

- a. POST-FIRE CLEANUP: Provost asks what additional information do Faculty need regarding return to campus? She reports that another fire flared up today in the Eucalyptus trees; staff are working round the clock making sure the buildings have been inspected and cleaned and prepared. The problem in part is going to be parking because Lot B is closed, Lot A is probably going to be closed (tree-cutting equipment is there), E and F are totally closed because that's where the fire was. So you may find that you have to park in Lot O and take the shuttle down. But the campus is open for everybody Wednesday through Friday. Testing has been done to determine if there's soot or hazardous materials. Most buildings have been cleared. Today they're finishing up the SIM, boathouse, library, student services building. They'll get to things like Rizza and Mayo later. We tried to have them prioritize where the students need to live and where the faculty need to be and teach, and that's going well.
- b. PLANNING FOR GENERAL MEETING
 - i. Hanson recommends including resolution from Gender Equity committee (another update) and the clarification on tenure-track hiring
 - ii. Trevisan asks Provost to clarify that Cal Maritime will not get any more money whatsoever from the chancellor's office if we had made one tenure track hire this year. The amount is the same that we're getting now? Provost explains, "they're not giving campuses separate money for tenure-track hires. They give you a flat budget amount, but then you develop your campus budget (a combination of that money and tuition money), so our total campus budget is utilizing tuition funding as well as general fund money that comes from the chancellor's office. They did NOT give us a separate amount of money. There would *not* be more money for tenure track hires. We decide how many tenure track hires. So last year, when we hired 6 out of a search for 5, they didn't give us more money for that."
 - iii. Hanson suggests we have a town hall about this so this doesn't take up the whole general meeting. There we can have figures and contexts and deep understanding to clear up any misunderstandings.
 - iv. Provost notes that it might also be useful to talk about salaries and benefits and all the costs that add up [that people might misunderstand]
- c. ACADEMIC CALENDAR:
 - i. Hanson requests to add the academic calendar discussion to our executive committee meeting on Wednesday
- d. MINUTES:
 - i. Hanson notes that we need to approve and post the minutes from this semester and reports that Bobby and Alan are filling in for Aubrey until a replacement is hired.
 - ii. Senk recommends (upon approval of the new bylaws) that we create standardized templates for all Executive Committee materials, and also space on the Senate website for standing committees, etc. Also requests that we

communicate formally to relevant parties (committee chairs) how/where to upload materials and post instructions for standing committees to create formal policies.

10. Adjournment

2:58 PM