

**M-I-N-U-T-E-S**  
**Curriculum Committee**  
**Tuesday, January 10, 2023, 11:00 AM**  
**Zoom**

Present: Bets McNie (Chair), Christine Isakson, Amy Parsons, Kitty Luce, Tony Snell, Amy Skoll, Ariel Setniker, Emily Scheese, Scott Green, Graham Benton (Non-voting), Steve Browne (Non-voting), Julia Odom (Non-voting), Natalie Herring (Non-voting) and Pat Harper (Non-voting)

Absent: Dinesh Pinisetty (Non-voting) and Shari Smiljanic-Villa (Non-voting)

Guests: Ryan Wade, Chris Chiego, Dianne Meredith, Jennifer Metz, Julie Simons, Taiyo Inoue

**I. Approval of Agenda and Minutes**

- \* Bets called for approval of the agenda for Tuesday, January 10, 2023. Ariel motioned for approval; Christine seconded the motion. The agenda was approved, as amended.
- \* Bets called for approval of the minutes for Tuesday, December 13, 2022. Amy S. motioned for approval; Scott seconded the motion. The minutes were approved.

**II. Old Business**

- \* **CCR 10/22-01 GSMA-ISS Curriculum Revision** – Ryan Wade  
The Curriculum Committee policy states that we cannot discuss this CCR until a Department Chair Questionnaire (DCQ) has been submitted by each department. Also, the department name change is not in the purview of the Curriculum Committee.
- \* **Library Department Chair Questionnaire** – Kitty Luce  
Since the library doesn't have a department chair and the interim dean doesn't start until the end of January, Kitty proposed, on behalf of the library faculty, that the library DCQ be completed by consensus of the members of the department. Scott motioned for approval; Amy P. seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.

**Second Reading and Vote on the Following Three CCRs:**

- \* **CCR 12/22-01 COM 107 Programming in R** – New course, the modality form is now included on the CC SharePoint – Julie Simons  
Christine motioned for approval; Kitty seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.
- \* **CCR 12/22-02 MTH 320 Probability and Statistics** – New Math Minor Course – Taiyo Inoue  
Amy P. motioned for approval; Christine seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.

- \* **CCR 12/22-03 MTH 380 Introduction to Mathematical Modeling** – New Math Minor Course – Julie Simons  
Ariel motioned for approval; Tony seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.

### III. Open Floor

Bets stated that we have a timeline issue in getting the Curriculum Committee Policy approved by the Faculty Senate. The policy needs to be approved during the April Senate meeting, which means that it needs to be read at the March Senate meeting. The CC needs to finalize the policy by the March CC meeting so the members have the February and March meetings to read the document.

Information from Scott Green – The ET Department is considering revising some of the prerequisites for ET 350 Electrical Machinery to better facilitate students staying on track. It has to do with ET 250 Electrical Circuits and Lab. The STCW components are tied to the lab. Some students pass the lecture but fail the lab or pass the lab but fail the lecture. Either one means that the students will have to re-take both courses and aren't allowed to go on cruise. There is discussion in the ET department about separating the grading in the lab and lecture so there are two grades. A decision will need to be made on which one will be a prerequisite for cruise.

Bets called for a motion to adjourn. Scott motioned to adjourn; Tony seconded the motion. The meeting was adjourned at 11:31 AM.

Respectfully submitted,

