M-I-N-U-T-E-S
Curriculum Committee
Tuesday, April 11, 2023, 11:00 AM
Zoom

Present: Bets McNie (Chair), Amy Parsons, Kitty Luce, Tony Snell, Amy Skoll, Ariel Setniker, Emily Scheese, Steve Browne (Non-voting), Graham Benton (Non-voting), Dinesh Pinisetty (Non-voting), Shari Smiljanic-Villa (Non-voting), Natalie Herring (Non-voting) and Pat Harper (Non-voting)

Absent: Scott Green, Christine Isakson and Julia Odom (Non-voting)

Guests: Jordan Taylor, Steve Runyon, Kathy Arnold, David Satterwhite, Mike Kazek, Veronica Boe, Colin Dewey, Frank Yip, Alex Parker, Josh Shackman and Nipoli Kamdar

I.   Approval of Agenda and Minutes

✳ Bets called for approval of the agenda for Tuesday, April 11, 2023. Amy P. motioned for approval; Emily seconded the motion. The agenda was unanimously approved.

✳ Bets called for approval of the minutes for Tuesday, March 21, 2023. Amy P. motioned for approval; Amy S. seconded the motion. The minutes were unanimously approved.

II.   Old Business

Possible Vote:

✳ **Curriculum Committee Policy Revision –** Amy Parsons
Amy removed program review as one of the Curriculum Committee functions since one hasn't been done in years. After a first reading at the CC, large, programmatic changes will be brought to the Faculty Senate as an informational presentation so non-affected departments can get information from their Senator and give feedback through their Senator. Bets noticed that "Academic Senate" is sometimes interchanged with "Faculty Senate." It should be "Faculty Senate." Amy will do a search and replace to correct that. The next adjustments were to the GWAR section. There has been a GWAR working group talking about how GWAR will be revised on our campus. Two adjustments have been made in the policy, one regarding course caps and the other about staffing a GWAR-certified writing class. There was a question about enforcing GWAR and other university-wide requirements. The CC is more of an advisory body, not an enforcer. The Provost Office does not enforce anything. The CC could make recommendations and then forward them to the Senate. Bets called for a motion to approve all elements of changes to the policy, except the university-wide requirements. Ariel motioned for approval; Kitty seconded the motion. The unanimous vote was 7-Yes, 0-No, 0-Abstentions. Bets thanked Amy P., Ariel and Kitty for all their great work on the policy.

✶ **CCR 03/23-04 PE 251 Intercollegiate Golf (Women's)** – New Course – Emily Scheese. Emily added minor revisions to the course requirements and updated the assessment section to include a more thorough understanding of how they assess from the instructor to cadet, cadet to instructor and athletic director to instructor level. She also added some information about the exit interviews for graduating seniors and/or cadets leaving mid-season. Amy P. motioned for approval; Ariel seconded the motion. The unanimous vote was 7-Yes, 0-No, 0-Abstentions.

III. **New Business**

   First Reading:

✶ **CCR 03/23-03 NAU 450 Maritime Informatics** – New Elective Course – Jordan Taylor. Jordan stated that this course is a sub-category of data science and has to do with the efficiency, safety and ecological sustainability of the world shipping industry. Data science is a high-growth industry. We are currently using it to address climate change, especially in shipping. Ariel stated that it is a great course but questioned teaching Python in a 2-credit course, which is a big ask for our students. Jordan stated that he was asked to expand it to a 3-credit course. He would like to get feedback from the Sciences & Mathematics Dept. Amy P., Bets and the MT Dept. strongly support this new course.

✶ **CCR 02/23-02 EGL 300-EGL 301-EGL 302 -** Revised Prereqs – Colin Dewey This is a housecleaning issue we should have done all along but we didn't. These three courses are GWAR-certifying classes. GWAR is meant to certify college-graduate level writing ability and is typically undertaken in the junior year. Students must pass EGL 100 and EGL 220 before taking EGL 300 or EGL 301 or EGL 302. Shari mentioned that EGL 100 is a prerequisite for EGL 220 so it doesn't need to be mentioned as a prerequisite for the three EGL courses. She also stated that OCN 380 is also a prerequisite for EGL 301.

✶ **CCR 03/23-05 OCN Revised Curriculum Roadmap** – Alex Parker. On the OCN Students Entering in 2023 Roadmap, a 3-unit free elective was removed to make room for three 1-unit courses, OCN 101 OCN First Year Experience, COM 107 R Studio and OCN 210L Intro to Oceanography Lab II. Kitty asked how these changes will affect transfer students. Alex asked Amy S. to address the first-year seminar for transfers issue since she has thought about it a lot. Alex stated that transfer students will be encouraged to take COM 107 R Studio. For the lab class, students either transfer in both the lecture and lab or they previously haven't taken either course so they take both here. Regarding first-year seminar, Amy S. stated that her department anticipates that all first-year students, including transfers, will take this course. The course is not just an intro to college course; it's an intro to the GSMA department, an intro to our university and how we do things here at Cal Maritime. She is under the impression that course swaps and substitutions are at the discretion of the department chair. Alex agrees. The CCR for OCN 101 OCN First Year Experience follows the structure that Amy and the GSMA Dept. has put together.

✱ **CCR 03/23-06 CHE 340 Introductory Biochemistry** – Course Revision – Steven Runyon. This course was taught for the first time last spring. Steve realized the actual content that he was teaching was not well represented by the description in the original CCR. The title will change to "Introductory Organic and Biological Chemistry" and the description has been changed.

✱ **CCR 03/23-07 OCN 210L Introduction to Oceanography Laboratory II** – New Course – Alex Parker. This is a 1-unit, sophomore level lab course. Students asked for this second lab course. They wanted more time in the lab.

✱ **CCR 04/23-01 TEM 710 Technology Management** – Course Revision – David Satterwhite. The original course was written in 2008. The title will change to "Technology Management and Innovation." The course will expand to include innovation management. A new textbook has been selected which deals with innovation and technology management. He will also change how students are evaluated. Ariel suggested that personal dialogue should be taken out since he might not be the instructor in the future. Graham will provide a department chair questionnaire for this course.

✱ **CCR 04/23-02 FF 300 Advanced Marine Firefighting** – Course Revision – Mike Kazek. The IMO has decided that students must understand stability before taking FF 300. NAU 205 needs to become a prerequisite for MT students and ENG 420 needs to become a prerequisite for MET and ME-L students. The course hours will be reduced from 35 hours down to 32 hours. Roadmaps with the changes will be provided at the second reading.

✱ **CCR 04/23-03 BA/IBL Revised Curriculum Roadmap** – Nipoli Kamdar
There are four things the new roadmap does. The 3-unit GWAR elective is now included in the 120 units and replaces one of the 3-unit free electives. HUM 400 Ethics has been replaced by an ethics elective that will also fulfill the Area C2-Upper Division requirement. Students are now provided with the option of graduating with or without a concentration. Requiring students to take the swim class, PE 102 Beginning/ Intermediate Swimming, has been removed, but the swim competency exam, PE 101, is still required.

Bets will schedule an additional meeting before the end of this semester so the above CCRs will have a second reading and vote.

Ariel motioned for adjournment; Bets seconded the motion. The meeting was adjourned at 12:25 PM.

Respectfully submitted,

Pat Harper