

Senate Executive Committee Meeting (10/05/2023)

Attendees: Elizabeth McNie (Chair), Sarah Senk (Vice Chair), Ariel Setniker (Secretary), Christine Isakson, Wil Tsai, Mike Holden, Maggie Ward, Provost Schroeder.

- **Minutes Review and Approval**
 - *The minutes from 09/28 were approved by unanimous consent after some minor edits.*

- **Chair's Updates**
 - McNie: heard back from Commandant Moore - busy with fleet week activities and we will schedule for another time
 - McNie has not heard from AD Karen Yoder, will reach out again

- **Vice Chair Updates**
 - Student Leadership: emphasis on student-created legislation and the governance
 - Shared governance doesn't mean sending to key student leaders, it should be sent out to all students
 - our push this week is to make this even across the board in measuring leadership
 - Lots of events coming up: Family weekend, MARAD visit, Pride in Maritime Summit
 - ASCMA is starting a bike co-op – offering parts at cost and on-site mechanics to encourage me to transportation and ease up parking – will have a community bike ride to kick off
 - McNie: How is the food situation this semester?
 - Okada: they've varied the menu more, but still coming up short
 - Dietary issues are evergreen, e.g. lactose intolerance solution from Sodexo is to eat the vegan meal
 - Will be restarting the mess task force
 - Another issue is food coming in (eating lunch with someone off-campus for example) and food going out if needing to take it with you
 - Bag policy - been applied to purses as well, not great to leave wallet out especially when guest on campus
 - McNie: what can faculty do to support issues?
 - Shoreside majors are starting up deck and engine watches this week, but spring semester we are looking at making it more relevant
 - Tours of businesses that would be relevant to majors – please share contacts
 - CCSA hosting? Wondering if TSGB will be here as that's a big attraction

- **Sabbatical Reporting**

- Graham has expressed concern over variance in reports (especially length)
- A lot of funding goes into supporting these
- Feels that responsibility should go with Professional Leave Committee
- Tsai: who is responsible?
- McNie: ambiguous
- Holden: other campuses hold faculty to deliverables and if not delivered, on the hook for returning some money
- Setniker: should check with committee and see how much work this would add - imagine it would triple the current load
- Senk: concerns about faculty outside discipline evaluating your results, potential animosity
- Senk: give simple rubric to Graham?
- Holden: need to decide what happens when guidelines/rubric are not meant
- Tsai: consider this from an accreditation standpoint as well – need to justify how we are funding professional development
- Senk: brand new policy has clear criteria - so I am wary to give faculty more work if the problem is already solved. Let's get Graham a rubric to fall back on when faculty don't meet expectations.
- Faculty committee does not have leverage to enforce the way things actually work
- Perhaps we have a reception for sharing about sabbatical work to close the loop and frame positively
- Setniker: Should be clearly noted in this feedback that sabbatical reports should not have to be a repeat of a WPAF where we must prove our capability to deliver quality research. Sabbatical is something earned after the process of tenure.
- Holden: perhaps we have faculty provide own deliverables and rubric to take work out of it
- Setniker: caution against self-created rubrics - not equitable across the board, more work would be loaded on committee to vet rubric in beginning and might deter awarding of sabbatical
- Senk: suggest Graham gather three samples and identify key features of high-quality reports

- **Request for Admin Support**

- McNie: asked Lori for administrative support - what should we ask for/what would they be doing?
 - Access to all faculty email
 - Organize and update SharePoint
 - Keep us to timeline with policies etc.
 - Monitoring passed policies being shepherded through the shared governance process

- Holden: Why not ask for minute taking
 - In past, we lost a lot of detail. Context is key.
 - Senk: ask for admin support for standing committees - e.g. GE Committee

- **Interim Library Dean Update:**
 - Dean Robison's appointment ends in February, should it be extended through AY
 - Budget issues with extending it next year
 - Holden: what's the status of the search?
 - McNie: no search is under way
 - Setniker: is there a plan to eliminate this position? Why discuss budget concerns over this particular dean? Tsai seconds, mentions that we need to stop extending small periods and do a proper search.
 - Setniker: fully support extension through AY at least as library faculty are currently in WPAF processes
 - Senk: support Setniker's point, this should be the number one point that we need Library Dean to May to see through WPAF processes
- Senk: One thing that we need to ask seriously is this a position that could be done through a variety of Director roles – would this come out to be cheaper? Maybe not, maybe breaks even
- Would like clarity about what budgetary issues 'mean'
- Tsai: one warning flag – who would evaluate RTP if no library dean?

- **Budget Reallocation Clarification**
 - If we are 10% below our target (1400ish) enrollment, our budget will be cut 5% in the subsequent year
 - This does not mean we keep the same target – our target ALSO gets reduced by 5%
 - Senk: our president seems to be putting a lot of pressure on the CO about this
 - Isakson: not a done deal, new Chancellor will get to decide whether to go through with this
 - Senk: president is also looking into housing etc.

- **Two New Policies on Sponsored Projects**
 - We are following lead from other campuses to come into greater compliance
 - Holden: I do not have expertise - would like to see people with research programs look at these, such as Alex Parker and Tom Nordenholz
 - Tsai: as long as we are consistent with other campuses
 - McNie: looks like a lot of federal regulatory knowledge
 - Will share with all senators and Alex Parker

- **Bylaws**
 - Still don't have bylaws for a lot of standing committee. - going to push hard and looking for your support
 - Setniker: what happened with Faculty Development Committee?
 - Setniker now on committee
 - Committee needs to elect chair
 - Holden has a solid draft of bylaws
 - McNie: will send model bylaws or what quality bylaws should include
 - Senk: Back in 2020, we stated that if committees didn't have own bylaws written by certain date, our basic bylaws will take effect - how about we pass a resolution about this for March 2024?
 - Setniker: what about bringing back the service discussion ahead of this, in case we want to decrease size to assist with lowering service loads?
 - Setniker: let's make one of the January instructional days a session on bylaws

- **Open Floor**
 - Senk reports that Provost agrees with our reading of the AB 928 as applying to community college transfer pathways only
 - Senk is meeting with a BoT member to discuss this
 - Tsai asks Ryan Okada to keep us in loop about language CO will use with students
 - Tsai invites all to fleet week festivities
 - Women's Soccer players need explanation - optics are that certain parties are avoiding the issue of suspension – AD has not responded to Senate Exec, President cannot meet with captains until end of October, etc.
 - Tsai wonders if we meet in a smaller group in AD Yoder's office, but group feels that members of cabinet should prioritize meeting Senate Exec
 - Holden: let's invite team to get report on record. Setniker warns that soccer players are tired.
 - Okada: everyone wants answers from AD Yoder, have to keep knocking.

- **Meeting Adjourned [~12:20pm]**