Present: Bets McNie (Chair), Christine Isakson, Kitty Luce, Amy Parsons, Ariel Setniker, Emily Scheese, Amy Skoll, Tony Snell for Tom Oppenheim, Graham Benton (Non-voting), Alex Parker (Non-voting), Natalie Herring (Non-Voting), Shari Smiljanic-Villa (Non-voting), Cora Manuel (Non-voting) and Pat Harper (Non-voting)

Absent: Scott Green, Tom Oppenheim, Steve Browne (Non-voting), Dinesh Pinisetty (Non-voting), Rick Robison (Non-voting), Julia Odom (Non-voting)

Guests: Taiyo Inoue, Julie Simons, Tamara Burback, Ryan Wade and Chris Chiego

I. Approval of Agenda and Minutes

✴ Bets called for approval of the agenda for Tuesday, March 19, 2024. Due to the number of CCRs, CCR 03/24-02 DL 110 Ship Operations I, CCR 03/24-03 DL 120 Cargo Operations and CCR 03/24/05 DL 311 Marine Management Lab were moved to the end of the agenda before Open Floor since they won't take effect until Spring 2026. Amy S. motioned for approval; Ariel seconded the motion. The agenda was approved 8-Yes, 0-No, 0-Abstentions.

✴ Bets called for approval of the minutes for Tuesday, February 13, 2024. Ariel motioned for approval; Amy P. seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions.

II. Old Business – Second Reading and Vote

✴ **CCR 02/24-01 DL 100 Small Craft Operations** – Change WTUs from 1.5 to 2.0. – Tamara Burback
Bets called for approval; Ariel second the motion. The vote was 8-Yes, 0-No, 0-Abstentions.

✴ **CCR 02/24-03 DL 301 Navigation Piloting Lab** – Change WTUs from 1.5 to 2.0. - Tamara Burback
Ariel motioned for approval; Christine seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions.

✴ **CCR 02/24-04 DL 305 Tug and Barge** – Change WTUs from 1.5 to 2.0. - Tamara Burback
Ariel motioned for approval; Amy P. seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions.

✴ **CCR 02/24-05 DL 410 Ship Handling** – Change CS Number to CS78 and change WTUs from 1.5 to 2.0. - Tamara Burback
Kitty motioned for approval; Amy S. seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions.

III. New Business – First Reading

✱ **CCR 02/24-02 DL 115 Marlinspike** – Change course hours from 3.0 to 2.0 - Tamara Burback
This is a 1-unit class with 1.5 WTUs. The objectives can be reached in a 2-hour lab. A perk is that two sections can be offered in the morning and two sections can be offered in the afternoon. Tamara asked if a first reading can be waived. Christine motioned to waive the first reading; Kitty seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions. Kitty motioned for approval; Christine seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions.

✱ **CCR 03/24-04 DL 310 Marine Supervisory Lab** – Change CS Number to CS78 and Change WTUs from 1.5 to 2.0 Starting Fall 2025 – Tamara Burback

✱ **CCR 03/24-06 DL 240 GMDSS** – Remove PHY 100 Physics and PHY 100L Physics Lab as Prerequisites – Tamara Burback
Tamara had not communicated with the Sciences & Mathematics Dept. about removing PHY 100 and PHY 100L as prerequisites, so this CCR was tabled.

✱ **CCR 03/24-07 DL 240L GMDSS Lab** - Remove PHY 100 Physics and PHY 100L Physics Lab as Prerequisites – Tamara Burback
Tamara had not communicated with the Sciences & Mathematics Dept. about removing PHY 100 and PHY 100L as prerequisites, so this CCR was tabled.

✱ **CCR 03/24-08 NAU 320 Tank Vessel Operations** – Remove NAU 205 Ship Stability and ENG 430 Naval Architecture as Prerequisites – Tamara Burback
Tamara asked to waive the first reading. Christine motioned to waive the first reading; Kitty seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions. Tamara had not communicated with the Engineering Technology Dept. about removing ENG 430 as a prerequisite so ENG 430 will remain as a prerequisite for engineers. This amendment was approved 8-Yes, 0-No, 0-Abstentions. Bets called for approval to remove NAU 205 as a prerequisite. Amy P. motioned for approval; Kitty seconded the motion. The vote was 8-Yes, 0-No, 0-Abstentions.

✱ **CCR 03/24-09 NAU 325 Port and Cargo Operations –** Remove ECO 100 Macroeconomics and NAU 205 Ship Stability as Prerequisites. Add CRU 100 Sea Training I (Deck) as a Prerequisite. – Tamara Burback
Tamara had not communicated with the International Business and Logistics Dept. about removing ECO 100 as a prerequisite, so this CCR was tabled.

✱ **CCR 03/24-10 International Strategy and Security Minor** - Rename and Revision of Global Studies and Maritime Affairs Minor – Ryan Wade
As of Fall 2024, the incoming class will have, for the first time, the degree and major name of International Strategy and Security. Keeping in line with the new degree program, all current students, depending on the courses they've taken, will have the opportunity to opt in to the ISS degree. The ISS Dept. is asking to re-name the minor to International Strategy and Security and re-shape it with the new courses in the major.

✱ **CCR 03/24-11 Data Science Minor** – New Minor – Taiyo Inoue and Julie Simons
The original plan was to develop a Data Science major, but a grant was awarded to Taiyo and Julie for the minor. The grant ends in Spring 2026. The general proposal adds two new courses to the existing sciences and math courses. Minor programs take a lot more revisions. They are not planning to get the minor approved this semester. They are hoping to get this in the works next semester, Fall 2024.

✱ **CCR 03/24-12 DAT 108 Foundations of Data Science** – New Course – Julie Simons
✱ **CCR 03/24-13 DAT 108L Foundations of Data Science Lab** – New Course – Julie Simons
The structure is a 3-unit lecture and 1-unit lab. This is a project-based learning course. MTH 107 will be a prerequisite and Python will be used extensively. This first new course will be offered in Spring 2025.

✱ **CCR 03/24-14 ISS 380 Model UN – New Course – Chris Chiego**
This is a simulation-based course. It was taught as a GMA 395 course last semester and the students loved it. They did five different simulations and students learned about international politics by doing it. They did research to understand the countries and take the perspective of the other country and figure out what the country wanted, not what they wanted. It's a heavily oral communication-based course. They have speeches and they have to work together; it's very diplomatic. They learn a bit of parliamentary procedure too. Students don't have to be on the Model UN team to take this course. It's a great way to recruit for the Model UN team.

✱ **CCR 03/24-02 DL 110 Ship Operations I** – Change WTUs from 1.5 to 2.0 Starting Spring 2026 – Tamara Burback

✱ **CCR 03/24-05 DL 311 Marine Management Lab** - Change CS Number to CS78 and Change WTUs from 1.5 to 2.0 Starting Spring 2026 – Tamara Burback

✱ **CCR 03/24-03 DL 120 Cargo Operations –** Change CS Number to CS78 and Change WTUs from 1.5 to 2.0 Starting Spring 2026 – Tamara Burback

IV. Open Floor
Kitty stated that none of our courses have CIDs (common course IDs). Community college courses have them for transferability. We might think about adding them. Bets will meet with Kitty and look into them, in their spare time.

Amy S. motioned for adjournment; Amy P. seconded the motion. The meeting was adjourned at 12:05 PM.

Respectfully submitted,

Pat Harper