

**M-I-N-U-T-E-S**  
**Curriculum Committee**  
**Tuesday, April 9, 2024, 11:00 AM**  
**Zoom**

Present: Bets McNie (Chair), Christine Isakson, Kitty Luce, Amy Parsons, Ariel Setniker, Emily Scheese, Amy Skoll, Tony Snell for Tom Oppenheim, Scott Green, Steve Browne (Non-voting), Alex Parker (Non-voting), Julia Odom (Non-voting), Shari Smiljanic-Villa (Non-voting), Cora Manuel (Non-voting) and Pat Harper (Non-voting)

Absent: Tom Oppenheim, Graham Benton (Non-voting), Dinesh Pinisetty (Non-voting), Rick Robison (Non-voting)

Guests: Taiyo Inoue, Julie Simons, Tamara Burbach, Ryan Wade, Chris Chiego and Nipoli Kamdar

## **I. Approval of Agenda and Minutes**

- \* Bets called for approval of the agenda for Tuesday, April 9, 2024. Tamara did not provide Department Chair Questionnaires from Cynthia Trevisan for CCR 03/24-06 DL 240 GMDSS and CCR 03/24-07 DL 240L GMDSS Lab, and one from Nipoli Kamdar for CCR 03/24-09 NAU 325 Port and Cargo Operations so the three CCRs were removed from the agenda. Ariel motioned for approval of the agenda, as amended; Scott seconded the motion. The agenda was approved.
- \* Bets called for approval of the minutes for Tuesday, March 19, 2024. Ariel motioned for approval; Amy P. seconded the motion. The minutes were approved.

## **II. Old Business**

### **Second Reading and Vote**

- \* **CCR 03/24-10 International Strategy and Security Minor** - Rename and Revision of Global Studies and Maritime Affairs Minor – Ryan Wade  
The new minor will be in place next fall. Amy S. motioned for approval; Ariel seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.
- \* **CCR 03/24-12 DAT 108 Foundations of Data Science** – New Course – Julie Simons  
The only thing that has been changed since she presented this CCR last month is that there are now fewer course goals. Kitty motioned for approval; Ariel seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.
- \* **CCR 03/24-13 DAT 108L Foundations of Data Science Lab** – New Course – Julie Simons  
There are also fewer course goals for the lab. Amy S. motioned for approval; Ariel seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.
- \* **CCR 03/24-14 ISS 380 Model UN** – New Course – Chris Chiego  
A decision was made to change this course to GMA 380. Next semester all GMA designated courses will be changed to ISS designations. Chris will also move the SLOs listed under course goals to competencies and make the course repeatable. Ariel motioned for approval, as amended; Amy S. seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.

- \* **CCR 03/24-04 DL 310 Marine Supervisory Lab** – Change CS Number to CS78 and Change WTUs from 1.5 to 2.0 Starting Fall 2025 – Tamara Burback  
Steve Browne does support our faculty. He has some concern about the added workload, mainly because he doesn't think there has been enough time to evaluate the full impact of all the CCRs increasing the WTUs. We need to look at the impact to the budget. Tamara understands the issues she is raising here and still stands on what she is fighting for. This should have been in place for years and years. She put off the implementation of this for a year to give time to prepare. Amy P. motioned for approval; Ariel seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.
- \* **CCR 03/24-02 DL 110 Ship Operations I** – Change WTUs from 1.5 to 2.0 Starting Spring 2026 – Tamara Burback  
Steve's comments above apply to this CCR and the next two. Scott asked how many extra MT faculty will this now require based on the current and projected enrollment? Steve replied that no one knows yet because they don't have the big picture. Scott is concerned that there may not be enough sections for the students we have so there may be late graduation. Tamara commented that she is fighting for what they should have had years and years ago. Ariel motioned for approval; Scott seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.
- \* **CCR 03/24-03 DL 120 Cargo Operations** – Change CS Number to CS78 and Change WTUs from 1.5 to 2.0 Starting Spring 2026 – Tamara Burback  
Tamara stated that this is a 3-hour deck lab that should be 2 WTUs. The same recipe, the same impact, the same work that should be higher WTUs. Amy P. motioned for approval; Ariel seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.
- \* **CCR 03/24-05 DL 311 Marine Management Lab** - Change CS Number to CS78 and Change WTUs from 1.5 to 2.0 Starting Spring 2026 – Tamara Burback  
This is the final Ship Ops course taught to a different co-hort with different outcomes, based on where the students are in their curriculum. This is a 3-hour lab that should be 2 WTUs. Ariel motioned for approval; Tony seconded the motion. The unanimous vote was 9-Yes, 0-No, 0-Abstentions.

### III. New Business

#### First Reading

- \* **CCR 04/24-01 IBL 100 First Year Seminar** – New Course – Nipoli Kamdar  
This CCR was submitted at the very last minute. This course was taught as MGT 195 Special Topics last year as a pilot. It was in alignment with the First Year Seminar across all the majors with similar course goals. The learning outcomes are similar. Ariel stated that First Year Seminar should probably pull away from discipline specific since we are assessing it this way and probably have a call code that isn't discipline specific. Nipoli asked if the first reading could be waived. Amy S. moved to waive a first reading; Amy P. seconded. The vote was 6-Yes, 2-No, 0-Abstentions. At the second reading, Ariel stated that she hasn't read the CCR. We aren't doing our due diligence if the CCR isn't being read now. Kitty stated that waiving a first reading for something that was provided at the last minute is difficult for her. This CCR will be considered at the next meeting.

**\* CCR 04/24-02 BA/IBL Incoming Students 2024 Roadmap – Nipoli Kamdar**

Nipoli discussed the changes the IBL department would like to make for the BA-IBL Incoming 2024 roadmap.

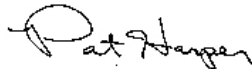
**IV. Open Floor**

Bets stated that one of things we haven't completed doing is revising our forms. She is proposing to put together a subcommittee this summer. Stay tuned for that.

Alex has an OCN First Year Seminar course that needs to be brought to the Curriculum Committee, but he has been waiting for a campus decision to determine if it is a campus-wide course. Amy S. has had numerous conversations with Graham about this. There's no clear policy on this campus. Bets suggested that this is a topic to bring to the Faculty Exec. Bets proposed that Alex and Amy S. meet with her to have a more detailed discussion. Christine highlighted that this same conversation is coming up in relation to International Experience to create a sustainable IE. This is a good conversation to have, and we can see a lot of efficiencies by doing this. This is a good thing to have across majors.

Ariel motioned for adjournment; Amy S. seconded the motion. The meeting was adjourned at 12:14 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Pat Harper". The signature is written in a cursive style with a large, looped initial "P".