

**Cal Maritime Addendum
To CSU Systemwide Time, Place, and Manner Policy**

University Designee with Oversight and Enforcement Responsibility

Chelsea McClain, Director of University Affairs, is the University administrative Employee designated to serve as the Designated University Official for Cal Maritime with responsibility for oversight, implementation and enforcement of the Systemwide Time, Place, and Manner Policy, and this Addendum, including oversight of a training program for responsible staff and the broader university community (including Students and Employees).

Designated University Law Enforcement Liaison

Carol Branch, Acting Dean of Student Affairs, is the University administrative Employee designated to serve as the Designated Law Enforcement Liaison between University law enforcement and Students exercising rights guaranteed by the First Amendment to the United States Constitution or Section 2 of Article I of the California Constitution, or both.

University Response Team

The response team for matters related to implementation and enforcement include:

Name	Title and Division	Contact Information	Policy Role
Donny Gordon	Chief of Police, Police Department	dgordon@csum.edu	Public Safety
Carol Branch	Acting Dean of Student Affairs	cbranch@csum.edu	Designated Law Enforcement Liaison
Kristen Bautista	Human Resources Manager, Risk Management	kbautista@csum.edu	Risk Management
Lennon Prothro-Jones	Dean of Students, Student Affairs	lprothro-jones@csum.edu	Student Affairs
Marie Hernandez	Chief Human Resources Officer, Human Resources	mhernandez@csum.edu	University Personnel
Karyn Cornell	Chief of Staff, Office of the President	kcornell@csum.edu	University Communications
Chelsea McClain	Director of University Affairs, Office of the President	cemclain@csum.edu	University Affairs and Community Relations
Delegated EOC Members*			Various response

**EOC Response Team member(s) depend on type and severity of event.*

Cal Maritime Operating Hours

No one shall enter or otherwise remain on University Property between the hours of 11:00 p.m. and 6:00 a.m., or at such other times as published or posted by University housing and residential programs, and other similarly specialized University programs. This prohibition shall not apply to persons possessing valid written authorization from a University administrator, persons on legitimate University related business, or persons attending a specific University sponsored event. Those persons with legitimate University business reasons, valid written authorization, or attending a University sponsored event, shall be allowed to remain and access University Property as allowed in their authorization or through the duration of the specific event, after which time they shall leave University Property without any appreciable delay. This prohibition shall not apply to persons transiting on a roadway or path designated as open to the public.

Campus Time, Place and Manner Regulations

Access to and use of designated University Property must be scheduled and registered in advance, as noted in the list of University Property set forth below. Certain uses of University Property may be subject to fees, require liability insurance, and/or an indemnity agreement which must be provided by those who seek to engage in such uses. All users assume responsibility for all damage they cause to University Property. Failure to pay for damage to University Property may jeopardize future access to and/or use of University Property and can result in discipline for Students and Employees who are responsible for the damage, as well as civil or criminal action.

For purposes of this Addendum the following terms shall apply, as set forth in the CSU's Systemwide Time, and Manner Policy:

A. Public Areas

A Public Area is University Property that is available for public assembly, marches, demonstrations, protests and debate. Right of access and equality of access are provided in these areas, so long as activities are lawful and do not disrupt University operations. Content-based restrictions are prohibited, but reasonable time, place and manner regulations will be applied. Spontaneous activities may take place in Public Areas without pre-scheduling or reservations.

B. Limited Areas

A Limited Area is University Property that is available to the public but due to business operations, safety concerns, or other important University interests, is not open for purposes of assembling, marching, demonstrating or protesting. Activities in these areas may require scheduling and reservations with the University, and are available on a limited basis, subject to campus regulations that are narrowly tailored to address the University's legitimate business interests.

Access to and use of *certain* designated University Property must be scheduled and registered in advance, as noted in the list of University Property set forth below. Certain uses of University Property may be subject to fees, require liability insurance, and/or an indemnity agreement which must be provided by those who seek to engage in such uses. All users assume responsibility for all damage they cause to University Property. Failure to pay for damage to University Property may

jeopardize future access to and/or use of University Property and can result in discipline for Students and Employees who are responsible for the damage, as well as civil or criminal action.

C. Non-Public Areas

Except for areas designated as Public Areas and Limited Areas, all remaining University Property, including the interiors of all buildings and facilities are Non-Public Areas. These areas are not open to the public and the University can restrict access to Non-Public Areas on a Content and Viewpoint Neutral basis.

List of University Properties

	Place	Day and Time Available	Permitted Manner of Use	Type of Place
1.	Paved pedestrian walkways and plazas, lawns, quad, and other open areas on university property.	Regular operation from 6:00 a.m. to 11:00 p.m.	Non-amplified speech and expression, including solicitation of signatures on noncommercial petitions. Does not impair walkways. Conflicts with blocking walkways prohibition. https://www.csum.edu/conferenceservices/index.html	Public
2.	Quad	6:00 a.m. to 11:00 p.m.	Non-amplified speech and expression, including solicitation of signatures on noncommercial petitions, and trainings	Public
3.	ABS Lecture Hall* Room 101 Room 102	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited

4.	Anchor Center* Room 0101 Room 0102 Room 0103	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
5.	Classroom Building* Room 101 Room 102 Room 103 Room 105 Room 201 Room 202 Room 203	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
6.	Dining Center/MarketPlace* Compass Room 1 Compass Room 2 Compass Room 3 Prefunction Space Patio Lawn	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
7.	Lab Building* Room 201	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
8.	Mayo Hall* Room 101 Room 102	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
9.	Maritime Safety and Security Center	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited

10.	Navigator Building* Room 101 Room 102 Room 201	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
11.	Physical Education/Aquatics Center* Large Gym Small Gym Pool Room 115 Room 205 Room 217	N/A 6:00 a.m. to 11:00 p.m.	N/A Athletic events, workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
12.	Simulation Center* Room 0114 Room 0117 Room 0122 Room 0123 Room 0135 Room 0231 Lobby	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
13.	Technology Center* Room 101 Room 102 Room 104 Room 106	N/A 6:00 a.m. to 11:00 p.m.	N/A Workshops, conferences, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Non-Public Limited
14.	Administration	N/A	N/A	Non-Public
15.	Boat House	N/A	N/A	Non-Public
16.	Facilities Management Yard	N/A	N/A	Non-Public
17.	Faculty Offices	N/A	N/A	Non-Public
18.	Field House	N/A	N/A	Non-Public
19.	Keelhauler Bookstore	N/A	N/A	Non-Public

20.	Library	N/A	N/A	Non-Public
21.	Marine Programs	N/A	N/A	Non-Public
22.	Mini Park	N/A	N/A	Non-Public
23.	Morrow Cove	N/A	N/A	Non-Public
24.	Naval Science Modular	N/A	N/A	Non-Public
25.	Physical Plant	N/A	N/A	Non-Public
26.	Receiving	N/A	N/A	Non-Public
27.	Residence Halls	N/A	N/A	Non-Public
28.	Shoreside Boiler	N/A	N/A	Non-Public
29.	Staff Housing	N/A	N/A	Non-Public
30.	Stairways, elevators, and building or area ingress or egress locations	N/A	N/A	Non-Public
31.	Steam Plant Simulator	N/A	N/A	Non-Public
32.	Storage-Plant Operations	N/A	N/A	Non-Public
33.	Student Health Center	N/A	N/A	Non-Public
34.	Student Services Building	N/A	N/A	Non-Public
35.	University Police Department	N/A	N/A	Non-Public
36.	Vessels docked or moored at Cal Maritime	N/A	N/A	Non-Public
37.	Parking lots	N/A	N/A	Non-Public
38.	Port, wharf and pier complex	N/A	N/A	Non-Public

39.	Bodnar Field	6:00 a.m. to 11:00 p.m.	Athletic and special events, summer camps, workshops, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Limited
40.	Felton Garden	6:00 a.m. to 11:00 p.m.	Athletic and special events, summer camps, workshops, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Limited
41.	Outdoor Sports Courts	6:00 a.m. to 11:00 p.m.	Athletic and special events, summer camps, workshops, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Limited
42.	Peachman Hall	6:00 a.m. to 11:00 p.m.	Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Limited
43.	Rizza Auditorium	6:00 a.m. to 11:00 p.m.	Workshops, conferences, summer camps, special events, meetings, and trainings https://www.csum.edu/conferenceservices/index.html	Limited

44.	Outdoor Sports Courts	6:00 a.m. to 11:00 p.m.	Athletic and special events, summer camps, workshops, meetings, and trainings https://www.csum.edu/conference-services/index.html	Limited
-----	-----------------------	-------------------------	--	---------

*Limited Areas, including those located in Non-Public Buildings, must be reserved through University Conference Services and meet applicable rental agreements. These spaces are outlined in the above chart.

If you have questions about University locations, please contact the University administrator responsible for implementing this Addendum.

Scheduling and Registration Procedures
[Cal Maritime Conference Services Meeting Spaces](#)

Activities and Uses on University Property Requiring Written Permission

The following activities and uses are prohibited unless prior written permission from the appropriate University official is obtained, or as otherwise provided in each Campus Addendum.

A. Posters, Signs, Banners, and Chalking

Chalking is allowed only by recognized student organizations, and university-affiliated groups/departments. It is restricted to flat, horizontal surfaces, such as sidewalks, at least 20 feet away from building entrances. Chalking may only use water-washable chalk, and requests must be submitted in writing via email to [University Affairs](#) for review and approval. Any request shall include a commitment by the organization(s) to remove all chalk within five calendar days of placement.

Posters and signs can be placed on general use public bulletin boards inside campus buildings but must not exceed 11"x17" in size. Campus-affiliated groups or individuals are allowed only one poster per bulletin board, and the posters must not overlap others. Tacks or staples must be used for fastening, with tape prohibited. Staked temporary signs are limited to 8.5"x11" and must be placed in shrub areas, avoiding lawns. Signs, posters, and flyers may not be attached to trees or campus structures without prior approval. Signs, posters and flyers must be removed within 14 calendar days after posting or once the event is over.

Banners up to 3'x6' require a request submitted at least two weeks in advance and must be approved by the Senior Director, Facilities Management or a designee. Sandwich boards must not restrict sidewalk or building entrance access. All signs and posters must clearly identify the sponsoring organization and contact information. Temporary signs must be removed within 14 calendar days after posting or once the event is over.

Violations of these regulations can result in the removal and disposal of signs without notification, and responsible parties may be charged for cleanup. The regulations emphasize environmentally friendly communication methods. This approach helps maintain an uncluttered, attractive, and safe campus environment while supporting free expression within set guidelines.

- B. Due to the presence of the port and sensitive waterfront operations, no Unmanned Aircraft System (UAS) (also known as a drone) may be flown from, on, or around University Property without the express written approval of the University President.
- C. Use of University Property for commercial purposes is prohibited without the express written approval of the University President.
- D. University Flagpoles are reserved for official University use only. Flags flown on outdoor, permanently installed flagpoles located on University Property serve as a means of expression of the University's official sentiments as determined only by the University President or the Chancellor, as applicable. They are not a forum for free expression or expressive conduct by members of the University community or the public.
- E. To address public safety concerns, persons contemplating holding public assemblies, marches or demonstrations are strongly encouraged to notify the University Police Department at least 24 hours in advance of the event. Where facilities or equipment are required or commercial activity is involved, the University's Conference Services protocols must be followed.
- F. Outdoor events and activities that involve amplified music or speech are permitted between 6:00 a.m. and 10:00 p.m. Prescheduling through University Conference Services is required and applicable rental agreements must be followed. The use of amplified sound outside these hours requires prior written approval of the University President.
- G. Requests to conduct commercial filming and still photography on campus must be submitted to University Affairs and requires the written approval of the University President.

Resources for Mental Health and Trauma Support for Employees and Students

Students

- [Counseling and Psychological Services \(CAPS\)](#)

Employees

- [Employee Assistance Program](#)

Recognized Student Organizations

- [Cal Maritime Recognized Student Organizations](#)
- [Handbook for Recognized Clubs and Organizations](#)