



To: Provost and Associate Provost,
Academic Deans and Library Dean,
Curriculum Committee Chair,
GE Committee Chair,
Faculty Senate Chair,
Department Chairs, and
Student Leadership

From: Institution-Wide Assessment Council

Re: IWAC Summer Session 2023

Date: June 9, 2023

Colleagues,

The Institution-Wide Assessment Council (IWAC) concluded its annual week-long summer session in June of 2023. The assessment cycle for the nine Institution Learning Outcomes (ILOs) begins in the summer each year. IWAC reviewed and acted upon each of the ILOs. A point person was assigned for each ILO.

ILO A Communication

Year Three: Analysis and Recommendations

Assessment scores from instructors were collected and aggregated. Further review of the data is necessary. *A full description of methodology, results, and recommendations – including figurative representation of findings and examples of rubrics used – will be included in the complete report.*

ILO B Critical and Creative Thinking

Year Two: Data Collection

The rubric for the assessment of student learning was confirmed. Courses were identified for the collection of rubric scoring for all majors. The rubrics and courses will be submitted to the LMS (Learning Management System) administrator for inclusion in the Fall 2023 and Spring 2024 semesters.

ILO C Quantitative Reasoning

Year Four: Implementation of Recommendations

IWAC will submit a request for a response from all programs about the 2022 report to inform actions for the next assessment cycle.

ILO D Lifelong Learning and ILO E Discipline-Specific Knowledge

These two ILOs, as currently written, present challenges for assessment. IWAC plans to recommend deletion of these two ILOs in a future Faculty Senate policy that officially establishes the ILOs.

ILO F Information Fluency

Year One: Assessment Tool Design

IWAC reviewed the assessment tool, recommendations from the last cycle of assessment, and feedback from

academic departments. The point person for the ILO will work with all departments to continue identifying appropriate courses and finalizing the rubric to provide data in the 2024-25 academic year.

ILO G Leadership and Teamwork

Year Four: Implementation of Recommendations

IWAC identified the limitations with previous assessment efforts outside of academic affairs. IWAC plans to solicit feedback on the 2022 report, as well as where the ILO can be assessed in department curriculum. IWAC plans to engage faculty in conversation regarding how academic affairs can take ownership of the assessment and teaching of this ILO.

ILO H Ethical Reasoning

Year One: Assessment Tool Design

IWAC reviewed the assessment tool, recommendations from the last cycle of assessment, and feedback from academic departments. The point person for the ILO will work with all departments to continue identifying appropriate courses and finalizing the rubric to provide data in the 2024-25 academic year.

ILO I Global Learning

Year Two: Data Collection

A survey was developed to measure student perceptions of global awareness and personal responsibility at the freshman and senior level. The survey will be distributed through first-year courses and senior capstone courses in the 2023-24 academic year.

Other Actions

Beside the assessment of ILOs, the following actions were taken:

- A checklist for tasks to be completed in the 2023-24 academic year was created and approved by all members. The council will reconvene in the fall and spring semesters to continue work on the identified actions.
- The bylaws were approved by the Office of the Provost and posted on the IWAC webpage.
- Cal Maritime currently does not have a formal policy that informs the process and procedure of defining and identifying an ILO. IWAC has drafted and will submit an ILO policy to the Curriculum Committee for endorsement before going to the Faculty Senate in Fall 2023.
- IWAC will work with Academic Technology during the Summer/Fall of 2023 to develop and test and procedure for using Canvas to collect assessment data.
- IWAC members receive stipends for work conducted outside of the academic calendar. The amount of those stipends has not increased since the creation of the Council. IWAC requests that the stipend amount be reviewed and increased appropriately by the Office of the Provost.

Amber Janssen, Chair
Michael Kazek
Steven Runyon
Joshua Shackman

Aparna Sinha
Amy Skoll
William Tsai
Margaret Ward